

NO.HP SACS/Store/AMC/Field/20-21/6915
H.P. STATE AIDS CONTROL SOCIETY SHIMLA-171002
(Hari Villa, Near Forest Rest House, Khalini)

To,

Dated Shimla-171002 the 28/3/2022.

Subject:- **Notice Inviting Quotations for the AMC of Computers & UPS.**

D/Sir,

- I. Sealed quotations are hereby invited from the Proprietors / Firms/ Dealers/ for the AMC of Computer & UPS installed at ICTCs, STI Clinics, OST Centre in Himachal Pradesh.
- II. The interested vendors may send their Quotation in favour of " **Project Director, H.P. State AIDS Control Society , Hari Villa , Khalini Shimla-171002 upto 03/04/2022 till 11.30 A.M.** Same shall be opened on 03/04/2022 at 03.00 P.M in the O/o. undersigned in presence of Committee Members.
- III. The quotations should be boldly superscript " **Quotation for AMC of Computer & UPS due on 05/04/2022** ".
- IV. The AMC should be included Hardware of Computer and UPS (except Batteries) and Operating System preinstalled.
- V. The detail of Computers & UPS to be covered under AMC is at **Annexure "A"**.
- VI. **The district wise detail of installed Computers & UPS is attached at Annexure "B"**.
- VII. The rates should be quoted against each item on the form attached at **Annexure- "A"**, with the quotation document or on the letter head of the firm as per **Annexure- "A"**.
- VIII. Original quotation form duly signed and stamped every page by the authorised signatory in token of acceptance of the terms and conditions of the quotation letter.
- IX. **The Quotation document will be available for download on office website www.sacshp.org and in the O/o. HPSACS , Khalini between 10 to 5P.M. on any working day before 03/04/2022 after the publication of Notice Inviting Quotation in News Papers.**
- VI. **TERMS AND CONDITIONS: -**
 1. Rates should be inclusive of GST and other charges if, any.
 2. The rates will be valid for one year from the date of issue of order and will be valid till fresh Quotations are invited. No request for the increase of rates will be entertained during the period of contract.
 3. The quotations having cutting/poor writing / deficient of required documents / information will not be entertained.
 4. The undersigned reserves the right to accept or reject all or any quotation without assigning any reason whatsoever at any stage.

5. The purchaser will assign the contract to the bidder whose bid has been determined to be substantially responsive and who offered the lowest evaluated price.
6. The Project Director HP State AIDS Control Society, Shimla-2 shall not be in any manner concerned with the internal affairs of the supplier/quoters i.e. dispute and dissolution etc. or affairs concerning any other third party that the supplier may be having.
7. Any dispute is subject to the jurisdiction of Shimla only. In event of dispute, the same shall be referred for arbitration to the Project Director HP State AIDS Control Society, "Hari Villa" Near Forest Rest House, Khalini, Shimla-2 or any person appointed by him/her. The award of the Arbitrator shall be final and binding on both parties.
8. **The firm shall have to submit the following document with the Quotations:-**
 - i. **Copy of GST and PAN.**
 - ii. **Work Experience of at least one year or more in the filed of AMC/ Computers Sales/ Service/ Repair in Govt. Depts/ Banks/ Corporations/ Boards and other Autonomous bodies with in Himachal Pradesh. Copy of Work Experience shall be attached with Quotation document.**
9. **The firm shall provide Centralized Phone Number/Email for registering complaints and record should be maintained of call registered and call attended/ resolved by the firm.**
10. The firm shall have to submit **EMD of Rs.10,000/-** in the shape of Demand Draft/Banker Cheque in the name of Project Director , HP state AIDS Control Society along with quotation document. The EMD will be refunded in original to unsuccessful bidders after the finalization of quotation and EMD of successful bidder will be refunded after the deposit of **15% performance security**.
11. Successful bidder has to furnish **15 % performance security** of the total amount of AMC(Excluding GST) in the shape of FDR duly pledged in name of Project Director , HPSACS Shimla for one year. The performance security will be refunded to the firm on completion of AMC period.
12. It will be the sole responsibility of firm to keep the Computers and UPS in running condition. Firm shall have to provide maintenance services for both hardware and software/ OS problems if any.
13. The firm shall provide standby Parts / peripherals etc. in case the problem is not solved within 96 Hrs, so that work of the centre may not suffer.
14. The firm should carry out preventive maintenance of each machine mentioned in order to forestall any major failure of the same which includes installing of updates of antivirus packages.
15. The service call shall be attended with in 24 to 48 hours of complaint lodged and rectified within 48 to 96 hours. In case call is not attended with in 48 to 96 hour and a penalty of Rs.250/- per day shall be imposed and will be deducted from the payment.


16. The firm should have sufficient stocks & spares required for the maintenance of the computers and UPS. All spare parts replaced shall be of original equipment manufacturer/ supplier.
17. In case, any additional spare is required to replace/install which is not included in the AMC the firm shall have to take necessary approval from HPSACS for the replacement of part and faulty part shall be handed over to HPSACS. The parts used for repair shall be genuine and original. Warranty of replaced parts shall be clearly mentioned in the bill.
18. Firm shall have to get signed Call report from the concerned after the completion of Call and all the call report are to be submitted along with bill for the payment.
19. The firms shall clearly mention Parts list included or not included under AMC in **Annexure "C"**.
20. Payment shall be done 35 % advance, 35% after six months and balance 30% on completion of AMC.
21. The successful bidder shall have to enter in an agreement with HPSACS on Rs.10/- Judicial Stamp Paper.

Endst No. As Above

Copy to:-

- Notice Board
- The SIMS Section, HPSACS for uploading the quotation format on HPSACS website for wide publicity.

**DHS-cum-Project Director,
HPSACS, Shimla-2.
Dated the Shimla**


**DHS-cum-Project Director,
HPSACS, Shimla-2.**

Annexure –A

AMC of Computers, Printers and UPS at ICTCs, STI Clinics & OST Center in HP

Sr. No.	Description	Quantity	In Figures	In words
1	Computer Pentium Make Dell Model:2017	ICTCs-45 Nos STI Clinic- 20Nos Total 65 Nos		
3	Computer Pentium –IV- HP Model:2014-15	OST Center- 1Nos		
4.	UPS 1000 KVA Offline Make: Microtek, Elnova, APC	66 Nos		
5.	UPS Battery New 7 AH - 12 V	Per Piece As per actual requirement from field .		
6.	Antivirus 1 year subscription	As per actual requirement from field.		

Note:- Rates are inclusive of all taxes/Charges .

**(Signature of Supplier)
With Seal and date**

Annexure -B

District Wise Detail of Computers & UPS installed at ICTCs, ARTCs, STI Clinics and OST Centers

Sr. No.	District	Computers	UPS	Location of Equipment's at Govt .Hospitals
1.	Shimla	10	10	Shimla -6 Rohru-2 Rampur-2
2.	Bilaspur	5	5	Bilaspur-2 Ghumarwin-1 Bhareri-1 Panjgain-1
3.	Mandi	7	7	Mandi-2 Sundernagar-1 Jogindernagar-1 Karsog-1 Bagsaid-1 Sarkaghat-1
4.	Kullu	3	3	Kullu-2 Manali-1
5.	Lahaul & Spiti	2	2	Keylang-2
6.	Kinnaur	2	2	Reckongpeo-2
7.	Hamirpur	5	5	Hamirpur-2 Barsar-1 Sujanpur Tihra-1 Taunidevi-1
8.	Kangra	11	11	Dharmshala-2 RPGMC-Tanda-2 Palampur-2 Dehra-1 Kangra-1 Paprola-1 Jwalaji-1 Nurpur-1
9.	Chamba	4	4	Chamba-2 Chowari-1 Bharmaur-1
10.	Solan	8	8	Solan-2 Nalagarh-2 Parwanoo-2 Arki-1 Baddi-1
11.	Sirmaur	4	4	Nahan-2 Ponta-1 Rajgarh-1
12.	Una	5	5	Una-3 Bangan-1 Daulatput chowk-1
	Total	66	66	

Annexure – C

Detail of Parts which will be included in the AMC by the Firm

Sr. No.	Equipment's Name	Detail of Parts included in AMC	Detail of Parts Not Included in AMC
1	Computers		
3	UPS		

**(Signature of Supplier)
With Seal and date**